



# UNIVERSITY OF PENNSYLVANIA ENGLISH LANGUAGE PROGRAMS (ELP)

## ESL Lecturers for Online Programs

We are looking for qualified and talented teachers for a variety of classes.

### DUTIES

Prepare for and teach online ESL courses as assigned and in accordance with curricular guidelines; inform students of course requirements, evaluation procedures, and attendance policies; maintain records of student attendance and academic progress/achievement, and submit them according to deadlines; attend faculty meetings as scheduled; assume other duties, which will vary according to the program in which the appointment is held.

### QUALIFICATIONS

Master's degree in TESOL preferred, or closely-related field, plus teaching experience in university-based ESL programs similar to the University of Pennsylvania's ELP. Experience teaching in online ESL courses preferred. Minimum qualifications: substantial coursework at the graduate level in TESOL or related field plus teaching experience. Compensation is commensurate with experience.

### APPOINTMENT TERMS

These are part-time appointments beginning in Spring 2023.

Qualified applicants should provide via email a resume, cover letter, and the names and emails of three references to:

**Enrollment Office**  
**English Language Programs**  
**University of Pennsylvania**  
[elp@sas.upenn.edu](mailto:elp@sas.upenn.edu)

Resumes will be reviewed immediately and review will continue until all positions are filled. Additional information about the English Language Programs and about the University of Pennsylvania can be obtained from our websites: <https://www.elp.upenn.edu/> and [www.upenn.edu](http://www.upenn.edu).

The University of Pennsylvania values diversity and seeks talented students, faculty and staff from diverse backgrounds. The University of Pennsylvania does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, creed, national or ethnic origin, citizenship status, age, disability, veteran status or any other legally protected class status in the administration of its admissions, financial aid, educational or athletic programs, or other University-administered programs or in its employment practices.